

**FAEP BOARD MEETING MINUTES**

**December 18, 2017**

**12:00 p.m. (EST)**

**605-475-4000 (code 607028#)**

1. **Call to Order 12:04**
2. **Roll Call**

|  |  |  |
| --- | --- | --- |
| **Name** | **Attendance** | **Proxy** |
| Amy Guilfoyle – President | X |  |
| Mary Gutierrez – Past President |  |  |
| Tim Perry – Vice President | **X** |  |
| Debbie Madden – Treasurer | X |  |
| Hannah Rowe – Secretary |  |  |
| Bruce Hasbrouck – Parliamentarian | X |  |
| Teri Hasbrouck – Administrator |  |  |
| Hannah Rowe – Central Chapter |  |  |
| Stan Stokes – Northeast Chapter | **X** |  |
| Chasidy Hobbs – Northwest Chapter |  |  |
| Ryan Goldman – South Chapter |  |  |
| Arielle Poulos – Southwest Chapter |  |  |
| Echo Gates – Tallahassee Chapter |  |  |
| Tina Fritz – Tampa Bay Chapter |  |  |
| Susan Mason – Treasure Coast Chapter | X |  |
| Todd Hodgson – At Large Member |  |  |
| Elva Peppers – At Large Member | X |  |
|  |  |  |
|  |  |  |
|  | 6 VOTING | NO QUORUM |

Need 9 for a quorum

1. **Approve November Meeting Minutes**

Since no quorum, discussion and voting was postponed until Jan.

1. **President**

No items.

1. **VP’s Report**

No items.

1. **Treasurer’s Repor**t

Debbie Madden reported. Bank United balance $25,445.21 and Wells Fargo $19,592.43. Expenses included bank charges, special project (FSU chapter donation), conference charges & Admin fee. The loss for the month was $1,700. No other financial needs for this year are expected.

1. **Secretary’s Report**

No items. Secretary absent.

1. **Administrator’s Report- Bruce filled in for Teri.**

* Renewals and new members were 53, which was lower than normal and mostly associated with the TB chapter special event.
* Bruce has requested that NAEP give more timely membership reports.
* The SW chapter has added a student chapter.
* Job ads are on the upswing on the website, with quite a few being from agencies.
* Fiscal year data for those ending in Sept. need to be submitted. Bruce will send Amy a list of chapters that are still outstanding & Amy will contact them.

1. **Old Business** 
   1. Elections

* There are a few nominees that have not sent in their bios. Bruce is following up with those.
* Nominations/ballots will be sent out on Jan 3rd to membership with a 15 day window for voting. Email will be sent by Amy.
* There are 8 nominations with 4 open positions.
* Executive committee positions will be voted on at the Jan meeting.
  1. 2018 Conference

The contract is still being reviewed. Hope to bring it for a vote in January.

* 1. 2019 Conference

Tampa Bay has expressed interest. Amy to contact Tina Fritz. Stan Stokes to bring the idea of having conference at NW at their BOD meeting.

* 1. Board Book

Schedule is that hopefully the draft will be ready for review in January.

1. **New Business**
2. **Chapter Discussions (as time permits).** 
   1. Northeast – Stan Stokes

They are trying an evening social at the hockey game; scholarship was given out; the chapter president, Killian, anticipates that his availability will be low in the next 3 months & the chapter will be relying on the VP during this period; suggest announcing scholarships in Beacon.

* 1. Northwest – Chasidy Fisher Hobbs – not present
  2. Southwest – Arielle Poulos - not present
  3. South – Ryan Goldman - not present
  4. Tallahassee – Tim Perry

In December TAAEP had a joint social with the FSU chapter that was organized by the FSU chapter, fairly well attended and overall a good event; TAAEP awarded 3 scholarships from the essay contest ($500/$250/$125); FAMU is interested in restarting a chapter; January 10th meeting will be focused on resiliency and community projects; suggest announcing scholarships in Beacon.

* 1. Tampa Bay – Bruce Hasbrouck

Announced the photo contest winners; had photo auction; they display the art at DEP, SWFWMD, local gov. offices; very successful fundraiser; directions on methods are available for other chapters - request from Bruce.

* 1. Treasure Coast – Susan Mason

The TCAEP filled all their BOD positions (10); January 25 is the next meeting & they have an Army Corps speaker.

* 1. Central – Hannah Rowe- not present

1. **Upcoming Meeting –** January 22; a face-to-face meeting will be planned. May be at the WMD office in Orlando.

1. **Review Action Items (if any)**

* Bruce will send Amy a list of chapters that are still outstanding & Amy will contact them.
* Approve Nov minutes at Jan meeting.
* There are a few nominees that have not sent in their bios. Bruce is following up with those.
* Nominations/ballots will be sent out on Jan 3rd to membership with a 15 day window for voting. Email will be sent by Amy.
* BOD positions will be voted on at the Jan meeting.
* The contract is still being reviewed. Hope to bring it for a vote in January.
* Schedule is that hopefully the draft will be ready for review in January.

1. **Adjournment 12:43**